

## Minitab Tips

### Running Minitab

Minitab is installed on all of the computers in the Stern computing labs. If you would like to run Minitab on your home computer, you can either use the version bundled with the textbook, purchase version 17, or run Minitab remotely from apps@stern: <http://apps.stern.nyu.edu>. If you have a Mac and you would like to run Minitab on your home computer, your only option is to use the apps@stern version. If you are running the apps@stern version, you may have to click “Ok” once or twice when you run Minitab. Ignore any error messages that appear.

### Opening files – Windows

1. First you have to download the file to your computer. Right-click on the link to the file, and then choose “Save Link As...”.
2. Next start Minitab. From Minitab, choose **File** ⇒ **Open Worksheet** for MTW and CSV files. For MTP files, choose **File** ⇒ **Open Project**.
3. If you are using apps@stern, you may get a message like “This operation has been cancelled due to restrictions in effect on this computer.” Click “Ok”.
4. You may have to change the “Files of type” box before you change the file. By default, only MTW files will be visible.
5. If you are using apps@stern, change the directory for “Look in:” to Computer → Local Disc (C: ...)
6. Find the file saved on your home computer.

### Opening files – Mac

1. First you have to download the file to your computer. Control-click on the link to the file, and then choose “Download Linked File As...”.
2. Next start Minitab. From Minitab, choose **File** ⇒ **Open Worksheet** for MTW and CSV files. For MTP files, choose **File** ⇒ **Open Project**.
3. If you are using apps@stern, you may get a message like “This operation has been cancelled due to restrictions in effect on this computer.” Click “Ok”.
4. You may have to change the “Files of type” box before you change the file. By default, only MTW files will be visible.
5. If you are using apps@stern, change the directory for “Look in:” to Computer → Local Disc (C: ...).
6. Find the file saved on your home computer.

## Printing plots – apps@stern

1. First, you have to convert the plot to an image file on your computer. Make sure the plot is selected, then choose **File** ⇒ **Save Graph As...**
2. Under “Save as type:” choose “PNG Color (\*.PNG)”. Many other formats will also work.
3. If you are using apps@stern, under “Save in”, navigate to Computer → Local Disc (C: ...).
4. Choose an appropriate file name and directory.
5. Double-click on the newly-saved image file and print it. Alternatively, you can insert the image into a document using your word-processing program.

## Printing plots – other

Make sure the plot is selected, then choose **File** ⇒ **Print Graph...**