

Business Analyst Training Syllabus

Requirements

- A strong desire to learn business analysis
- No technical background required

Course Overview

This course provides everything you need to get started in your career in business analysis.

Our courses focus on how analysis is performed in the real world, and they're full of examples, case studies and lessons learned from actual Business Analysts on the job.

This is a perfect first course in any business analysis curriculum.

Syllabus

1. Business Analysis

- Overview of Business Analysis
- Overview of Requirements
- Role of the Business Analyst

2. Stakeholders

- Who are they? And why do they matter?
- The most common stakeholders: The project team, management, Customer
- Handling Stakeholder Conflicts

3. Life Cycles

- Systems Development Life Cycles
- Project Life Cycles
- Requirement Life Cycles

4. Forming Requirements

- Overview of Requirements
- Attributes of Good Requirements
- Types of Requirements
- Requirement Sources
- Gathering Requirements from Stakeholders
- Common Requirements Documents

5. Transforming Requirements

- Stakeholder Needs Analysis
- Additive/Subtractive Analysis
- Gap Analysis
- UML

6. *Finalizing Requirements*

- Presenting Requirements
- Socializing Requirements and Gaining Acceptance
- Prioritizing Requirements

7. *Managing Requirements Assets*

- Change Control
- Requirements Tools

8. Case Study (Project Work)

9. Tools Overview

- Jira
- Balsamiq

Who this course is for:

- Novice to intermediate Business Analysts
- Professionals looking to transition into a Business Analyst role