
From: PCO VVISM

Sent: 29 September 2021 15:10

To: CMA Vivek Rajsekhar

Subject: Re: Offer to teach Business Taxation (20 III CF BT) Course for PGDM Sem-III (2020-22)
Students | VVISM | HYD

Dear Sir,

Greetings!

This is to inform you that the Course titled **"Business Taxation (20 III CF BT)"**, a 2 credit Finance Elective course has been allotted to you to teach the students of **SEM-III PGDM Class of 2020-22**.

The syllabus copy of the previous class (i.e. 2019-21) is attached for your reference and you are required to upgrade the syllabus with possible changes to match with the present scenario and demands of the industry as found necessary.

The contents of the syllabus are to be included as follow:

1. Course Details: (i) Course title; (ii) Course Code; (iii) Semester & Year; (iv) Credits; (v) Faculty Name; (*Course details with credit hours & course code are provided in the attachment*)
2. Course Outline;
3. Pre-requisite for the course;
4. Course contents spread over five units for 3 credit courses & three units for 2 credit courses;
6. Basic Text (In APA format);
7. Suggested Readings (In APA format);
8. Suggested Websites/Weblinks;
9. Suggested Journals & Magazines;

The contents of the TLP are to be included as follow:

1. Course Details (as required in the TLP format).
2. Course faculty Details.
3. Basic Text & Suggested Readings (In APA format).
4. Case Study details.
5. Session Details: Topic, Classification (A/B/C), Pedagogy, CAP Weightage details, References (details of text ref. with chapters/page numbers/website/weblink/ other relevant details), Must Know Points (3-5 Points), and Should Know Points (5-10 Points).
6. Detailed CAP Evaluation Plan with activity particulars and marks allotted.

Please make note of the important dates given below: