

26/05/2025

**APPOINTMENT-CUM-OFFER LETTER**

Dear **Emme Moses Raj Kumar**,

Congratulations! We are pleased to offer you employment in **TORRINS ANTHEM PRIVATE LIMITED** as a **Part-Time (3 days/week) Music Instructor**, in the Music Department.

Your engagement shall be subject to the terms expressed herein and the accompanying on-the-job training letter, and uniform terms and conditions of the Employment Agreement.

This will have a starting base salary of **INR 15000** monthly (applicable taxes will be deducted on the same). You will be stationed at **Vidyanjali Grammar School - 9G5V+CHF, Saroonnagar, Kiran Nagar, Doctors Colony, L. B. Nagar, Hyderabad, Telangana 500074**. You will be reporting to **Durbha Vijay**.

We would like you to start work from **01/06/2025**. Please, report to **Durbha Vijay** for documentation and orientation. If this date is not acceptable, please contact me immediately. On joining, you will be invited to our HR tool (XPayroll) in which you may be required to upload your documents.

Your working days will be that of the school you've been assigned to.

This offer will remain open for your consideration for 2 business days.

Your roles and responsibilities are defined in the Employment Agreement.

Please, confirm your acceptance by sending us a signed copy of the agreement, a scanned version of your PAN card and other documents via email.

Your appointment is subject to the conditions that:

- a) you will furnish a self-declaration that you have neither been named in any FIR registered at any police station nor involved in any criminal activities at any time in the past,
- b) your testimonials furnished to the Company are true and correct and nothing material has been concealed therein, and
- c) you are free from all or any pre-existing contractual obligations that may have the effect of curbing you from accepting this offer and extending your full-time services to our company.

Upon joining, you will be required to furnish to your reporting officer a filled-in and signed copy of the enclosed Joining Report along with documents requested therein.

We look forward to having you on-board our team.

Regards,  
**Aritam Roy**  
HR and Talent Acquisition Executive

Accepted by,



**Emme Moses Raj Kumar**