

Certificate of Merit

This certificate is awarded to

V. DHANUS KUMAR

Son/Daughter/Spouse of

D. VENKATAPATHY

for successfully completing

TallyEssential Comprehensive

and securing Grade **B**

Centre: G-TEC EDUCATION - Kozhikode

Certificate No.: 907649982

Place of Issue: Bengaluru
Date Certified: 09-Apr-2025
Release: Prime 4.0



Bhuvaneshwari B
Chief Executive Officer
Tally Education and Distribution
Services Private Limited

Tally Education and Distribution Services Private Limited (Formerly known as "Tally Education Private Limited"), a subsidiary of Tally Solutions Pvt. Ltd., is the only entity authorised to issue certifications on Computerised Accounting with Tally



tallyeducation.com

Syllabus

TallyEssential Comprehensive

Level1 (Recording & Reporting)

- Fundamentals of Accounting
- Introduction to TallyPrime
- Maintaining Chart of Accounts
- Recording and Maintaining
- Accounting Transactions
- Banking
- Generating Financial Statements and MIS Reports
- Data Security
- Company Data Management
- Goods and Services Tax (GST)

Level2 (Inventory, Payable And Receivable)

- Storage and Classification of Inventory
- Accounts Receivable and Payable Management
- Purchase and Sales Order Management
- Tracking Additional Costs of Purchase
- Cost/Profit Centres Management Budgets and Scenarios
- Generating and Printing Reports
- Goods and Services Tax (GST)

Level3 (Taxation and Compliance)

- Goods and Services Tax (GST)
- Tax Deducted at Source
- Management of Business Data
- Moving to the Next Financial Year

Overall Grade

- | | |
|----|-------------|
| A+ | $\geq 75\%$ |
| A | 60% to 74% |
| B | 36% to 59% |

