

Intermediate Excel Course Curriculum

Duration: 8 Classes | Fee: ₹5,000

- **Module 1: Recap & Enhanced Data Management**
 - Quick recap of basic Excel concepts
 - Advanced data entry techniques and custom formatting
- **Module 2: Advanced Formulas & Functions**
 - Nested formulas & array formulas
 - Advanced usage of IF, SUMIF, COUNTIF, and other conditional functions
 - Enhanced text, date/time, and lookup functions
- **Module 3: Advanced Data Handling & Formatting**
 - Multi-level sorting and advanced filtering
 - Advanced conditional formatting using formula rules
 - Complex data validation and error checking
- **Module 4: Dynamic Charting & Visualization**
 - Creating dynamic charts and combination charts
 - Customizing charts for interactive presentations
 - Introduction to sparklines
- **Module 5: Intermediate PivotTables & PivotCharts**
 - Advanced PivotTable techniques (grouping, calculated fields)
 - Using slicers and timelines for interactive reporting
 - PivotChart creation and customization
- **Module 6: Introduction to Macros**
 - Recording and editing basic macros
 - Understanding macro security and limitations
 - Introduction to VBA concepts through recorded actions
- **Module 7: Data Tools & Automation Essentials**
 - Data consolidation and advanced lookup techniques
 - Using What-if Analysis and Data Tables
 - Preparing automated reports
- **Module 8: Final Project & Assessment**
 - Hands-on project integrating all intermediate skills
 - Real-world scenario practice and evaluation

Certification: Upon successful completion, **Intermediate Excel Certificate.**