

# Pronunciation exercise

1. Account: uh-KOUNT
2. Address: uh-DRESS
3. Agreement: uh-GREE-munt
4. Amount: uh-MOUNT
5. Answer: AN-ser
6. Application: ap-li-KAY-shun
7. Appointment: uh-POINT-munt
8. Approval: uh-PROO-vul
9. Area: AIR-ee-uh
10. Assessment: uh-SESS-munt
11. Assignment: uh-SIGN-munt
12. Assistance: uh-SIS-tunce
13. Attention: uh-TEN-shun
14. Availability: uh-VAY-luh-BIL-ih-tee
15. Balance: BAL-unce
16. Benefit: BEN-uh-fit
17. Budget: BUJ-it
18. Call: KAWL
19. Change: CHAYNJ
20. Charge: CHARJ
21. Client: KLY-unt
22. Comment: KOM-ent
23. Communication: kuh-MYOO-ni-KAY-shun
24. Company: KUM-puh-nee

25. Complete: kum-PLEET
26. Conference: KON-fruns
27. Confirm: kun-FERM
28. Contact: KON-takt
29. Cost: KAWST
30. Date: DAYT
31. Deadline: DED-line
32. Decision: duh-SIZH-un
33. Department: dih-PART-munt
34. Detail: DEE-tayl
35. Development: dih-VEL-up-munt
36. Discussion: dih-SKUSH-un
37. Document: DOK-yoo-munt
38. Email: EE-mail
39. Employee: em-PLOY-ee
40. Engagement: en-GAYJ-munt
41. Equipment: ih-KWIP-munt
42. Estimate: ES-tuh-mit
43. Event: ih-VENT
44. Feedback: FEED-bak
45. File: FY-ul
46. Financial: fy-NAN-shul
47. Follow-up: FAH-loh-up
48. Goal: GOHL
49. Information: in-for-MAY-shun
50. Issue: ISH-oo

51. Job: JAWB
52. Knowledge: NAH-lij
53. Location: loh-KAY-shun
54. Management: MAN-ij-munt
55. Meeting: MEE-ting
56. Member: MEM-ber
57. Message: MES-ij
58. Minutes: MIN-its
59. Notice: NOH-tis
60. Objective: uhb-JEK-tiv
61. Offer: AW-fur
62. Office: AW-fis
63. Opportunity: op-ur-TOO-ni-tee
64. Order: OR-der
65. Organization: or-guh-nuh-ZAY-shun
66. Participant: par-TIS-uh-punt
67. Payment: PAY-munt
68. Performance: per-FOR-munts
69. Planning: PLAN-ing
70. Position: puh-ZISH-un
71. Presentation: prez-en-TAY-shun
72. Priority: pry-OR-ih-tee
73. Procedure: pruh-SEE-jur
74. Process: PRAH-ses
75. Product: PRAH-dukt
76. Project: PRAH-jekt

77. Proposal: pruh-POH-zul
78. Report: ree-PORT
79. Requirement: ree-KWY-ur-munt
80. Response: ree-SPONTS
81. Review: ree-VYOO
82. Schedule: SKED-jool
83. Service: SER-vis
84. Staff: STAF
85. Strategy: STRAT-uh-jee
86. Subject: SUB-jekt
87. Suggestion: suh-JES-chun
88. Support: suh-PORT
89. Task: TAH-sk
90. Team: TEEM
91. Telephone: TEL-uh-fohn
92. Timeline: TIME-line
93. Training: TRAY-ning
94. Update: UP-dayt
95. Usage: YOO-sij
96. Value: VAL-yoo
97. Verification: ver-ih-fuh-KAY-shun
98. Work: WERK
99. Workshop: WERK-shop
100. Year: YEER