Training for SAP S/4HANA in Procurement (MM)

Learn about sourcing and procurement in SAP S/4HANA, its business processes and specific topics like customizing. This curriculum is targeted at learners without background knowledge in ERP.

Course Code	Topics for SAP S/4HANA in Procurement (MM)	Duration in Days (2 hrs / day)
	Beginner	
S4H00	SAP S/4HANA Overview	**6**
	Intermediate	
S4500	Business Processes in SAP S/4HANA Sourcing & Procurement	**8**
	Advanced	
S4520	Purchasing in SAP S/4HANA	**7**
S4515	Invoice Verification in SAP S/4HANA	**5**
S4550	Cross-Functional Customizing in SAP S/4HANA Materials Management	**8**
	Total	**34 Days**

1. S4H00 - SAP S/4HANA Overview

Content

- SAP S/4HANA Overview

- Navigation
    - SAP Fiori UX
    - SAP Business Client
    - SAP Logon

- System-wide concepts
    - Organizational elements
    - Master data concept (e.g. material master, business partner)

- Logistics capabilities
    - Purchase-to-pay processing
    - Plan-to-Produce processing

- o Order-to-Cash processing
- Embedded Analytics
- SAP Activate
  - o Best Practices content

2. S4500 - Business Processes in SAP S/4HANA Sourcing & Procurement

Content

- Navigation in SAP S/4HANA
- Enterprise structure and organizational units relevant for Procurement Processes
- Master data: material master, supplier master (business partner), purchasing info record
- Material Valuation
- Procurement of stock material
- Procurement of consumable material
- Self Service Requisition Process
- Reporting, Monitoring and Analytics

3. S4520 - Purchasing in SAP S/4HANA

Content

- Purchasing master data
  - o Material master records
  - o Business partners
  - o Partner functions
- Sources of supply and conditions
  - o Price determination basics

- Purchasing and special info records
  - Central contracts and contracts for material groups
  - Scheduling agreements
- Source determination
  - Source determination with source lists
  - Blocking sources of supply
  - Self service requisitioning with catalog
- Optimized purchasing
  - Processing unassigned and assigned purchase requisitions
  - Monitoring purchase orders
- Document release procedure
  - Releasing purchasing documents
  - Converting released purchase requisitions
  - Configuring and creating release procedures
  - Scenario based Workflows
- Specific procurement processes
  - Creating invoices using invoice plans
  - Creating blanket purchase orders
  - Deploying subcontracting
  - Deploying additional special procurement processes
- Supplier evaluation
  - Evaluating vendors
  - Setting up supplier evaluation
- Purchasing document types
  - Adjust document types
  - Setting up field selection
  - Deploying version management
  - Analyzing special aspects in customizing

4. S4515 - Invoice Verification in SAP S/4HANA

Content

- Invoice Entry
  - Explain the idea of invoice verification
  - Post an invoice
  - Use different types of invoice verification
  - Park an invoice
  - Enter taxes
  - Enter cash discount information
  - Post an invoice in foreign currency
  - Enter invoices for a blanket purchase order
- Variances and Invoice Blocks
  - Enter invoices with variances
  - Block an invoice manually
  - Reduce an invoice
  - Post an invoice with a tolerated variance
  - Release blocked invoices
- Subsequent Debit/Credit, Delivery Costs, and Credit Memos
  - Enter subsequent debit
  - Enter planned delivery costs
  - Enter unplanned delivery costs
  - Enter an invoice without reference to a purchase order
  - Enter a credit memo
  - Cancel an invoice
- Invoice Verification – Additional Topics
  - Execute invoice verification for services
  - Post invoices for purchase orders with down payments
  - Use new system messages

5. S4550 - Cross-Functional Customizing in SAP S/4HANA Materials Management

Content

- General Settings
- Organizational Units
- Master Data
- Valuation and Account Assignment
- Purchasing
- Inventory Management

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