

## **IELTS Application Form Terms & Conditions**

(Applicable to candidate appearing at IDP: IELTS Australia - Test Centre IDP Education India Private Limited)

Version 1.0 - 1<sup>st</sup> September 2010



A copy of this Terms & Conditions **must** be given to the candidate when completing the application form. It is important that the candidate reads and fully understands the applicable test related rules & regulations given hereunder;

1. **Test Partners:** The IELTS Test is jointly owned by the University of Cambridge - ESOL Examinations, The British Council and IDP IELTS Australia, who are referred to as the "Test Partners"
2. **Test Centre:** This refers to the IELTS Test Centre "IDP Education India Private Ltd." with Centre No. IN855, also referred as the "The Centre"
3. **Eligible Age:** IELTS is made available worldwide to all persons, regardless of age, gender, race, nationality or religion but it is not recommended to persons under 16 years of age.
4. **No Passport, No Test Policy:** All candidates must bring their original valid passport, a copy of which was submitted with the application, to the speaking test and listening, reading and writing test. If the candidate does not bring their original passport on the test day, they will be refused entry to the test.
5. **Arrangements for Special Needs:** The Test Partners/Test Centre will endeavor to accommodate any candidate with special needs (such as visual difficulties, hearing difficulties, specific learning difficulties i.e. dyslexia) of an applicant as requested and as per the details provided in S. No. 22 of the application form. Such requests must be supported by medical evidence. However, in certain circumstances, the requirements may require five (5) weeks notice. It is therefore recommended, that the candidate discusses with the test centre, such requirements prior to submitting the application form. The test partners and the test centre will do their best to accommodate individual arrangements, but do not guarantee fulfillment of such requests at all times.
6. **Application Form & Information:** Only a fully completed application form will be considered. Incomplete applications may be rejected. The details on the application form are collected for the purposes of the IELTS test and these details may be disclosed to, processed and stored by the test partners and the test centre for the purpose of administration. These details and the examination results may be disclosed by the test partners to those academic institutions or other entities to whom the applicant submits an enrolment application, for the purpose of allowing such institutions or entities to verify the results of the test. If the test partners discover that a false or altered Test Report Form (TRF) has been provided to any of these institutions or entities, the test partners may inform the same and provide them with the applicant's personal details. The personal details of the applicant may be processed in an anonymous form for statistical and research purposes by the Test Partners and / or the test centre.

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7. **Test Booking:** The test application forms will be accepted by the test centre on a first-come-firstserved basis. Test seats are limited and the registration will close for a particular test when all seats are booked or as decided by the centre. The decision of the centre will be final and binding on all candidates.

8. **Test Type Selection:** The responsibility of test type selection (i.e. Academic or General Training), lies with the applicant. However, it is recommended that if a candidate is unsure of which test module to take, then they refer to the organization to which they are applying. Changing the test module type will be at the discretion of the test centre, subject to the receipt of an application in writing to the test centre. A minimum of five (5) weeks prior to the test date is desirable and the offer of a test place is dependent on availability.

9. **Test Fee:** The applicable test fee is Rs. 9,300 (Rupees Nine Thousand Three Hundred). The fee is subject to change, as per the decision of the centre and will be final and binding on all candidates.

10. **Payment:** All payments, for the test fee, transfers (i.e. postponement) must be made by Demand Draft / Pay Order / Credit Card / Cash (at ICICI Bank of India branches) only. The Demand Draft / Pay Order must be made from a nationalized/scheduled bank (refer annexures at the end) and drawn in favour of "IDP Education India Private Limited" payable at New Delhi.

**IMPORTANT:** Please include your name, passport number, test date and test location on the reverse of the Demand Draft. Payment in cash will only be accepted at all branches of ICICI Bank of India. Cheque payment is not accepted. Do not pay cash to anyone. If the candidate pays cash to anybody, or pays by Demand Draft drawn in another name, he/she do so at their own risk and the Test Partners and/or the centre will not be responsible for the same. Payment of test fee can also be made by Credit Card (Master/Visa), Debit Card (Maestro/Visa Electron) at the test centre. If the payment from a candidate is not received in the account of IDP Education India Pvt. Ltd, the application for a test will be considered incomplete and will not be accepted; and where applicable, the TRF will be withheld until the payment is confirmed.

11. **Passport / Identification Document (ID):** An original valid passport is currently treated as the only accepted proof of identification. A passport which is valid as on the date of applying but expires before or on the day of the test, will not be treated as an original valid passport and the candidate will not be permitted to sit the test. The candidate will be treated as a no show and no refund will be applicable in such case. The application form must be accompanied by a clear photocopy of the photo page of the passport (first and last page), without which the application will be treated incomplete and the candidate will not be registered. If a candidate fills and submits the application form to the centre, without submitting a

passport copy, and receives an automated acknowledgement, even then, the candidate will not be registered unless he/she submits the copy of the passport at least fourteen (14) days prior to the test

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**IELTS TEST CENTRES**

date. In case of applications submitted on-line, it is mandatory for the candidate to provide (submit to IDP Education India Private Limited (Gurgaon office)) two (2) recent passport size photographs no older than six (6) months, to be signed on the back by the candidate and a clear copy of the passport at least fourteen (14) days before the test date of Listening/Reading/Writing Test or the Speaking Test whichever is earlier. Failing which, the candidate will not be permitted to sit the test. The candidate will be treated as a no show and no refund will be applicable in such case.

12. **Photograph:** All applications must be accompanied by two (2) recent passport size photographs (no more than six (6) months old). **IMPORTANT:** Include your full name and signature on the reverse of the photographs. In case of applications submitted on-line, it is mandatory for the candidate to provide (submit to IDP Gurgaon office) two (2) recent passport size photographs no later than six (6) months old, to be signed on the back by the candidate at least fourteen (14) days before the test date of the Listening/Reading/Writing Test or the Speaking Test, whichever is earlier. Failing which, the candidate will not be permitted to sit the test. The candidate will be treated as a no show and no refund will be applicable in such cases.

13. **Applying on-line:** If a candidate applies on-line, i.e. through the website, [www.ieltsidpindia.com](http://www.ieltsidpindia.com), then he/she must pay the test fee by Credit Card (MASTER/VISA) or ATM/Debit Card. The candidate agrees to provide (submit to IDP Gurgaon office) two (2) recent passport size photographs and a clear copy of the passport at least fourteen (14) days before the test date of Listening/Reading/Writing Test or the Speaking Test whichever is earlier. Failing which, the candidate will not be permitted to sit the test. The candidate will be treated as a no show and no refund will be applicable in such cases.

14. **Allotment of Test Date:** Test dates will be allotted based on the choices provided by the applicant in his/her application form or as selected while completing the online registration. However, in case both dates are not available the candidate will be notified of the next available date, which if acceptable to the candidate will be allotted or the application will be returned to the candidate, if requested. The centre may alter or cancel test dates at its sole discretion; in the absence of a minimum number of candidates on a test date or due to any logistic/operational issues. The decision of the centre will be final and binding on the applicant.

15. **Information provided by the Applicant:** The applicant takes full responsibility for the correctness of the information provided in the application form. Any information found to be incorrect at any stage will automatically lead to cancellation of the test and the test result and fee paid for such test will be forfeited.

16. **Speaking Test:** The Speaking Test will be conducted as per a speaking test schedule. The test may be conducted on the same day or anytime during seven (7) days prior to or after the test date of

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Listening/Reading/Writing Test. We will send notification about the venue and the time of the speaking test no later than seven (7) days from the scheduled speaking test.

17. **Request for Transfer of Test Date:** A request for a transfer of a test date (i.e. postponement or preponement) to another date will be considered as per the "Test Date Transfer & Cancellation Policy", in effect at the time of such request. The decision of the centre will be final and binding on the applicant.

18. **Request for Withdrawal / Cancellation:** All applications for withdrawal/cancellation will be considered as per the "Test Date Transfer & Cancellation Policy", in effect at the time of such request. and as modified from time to time. The decision of the centre will be final and binding on the applicant.

19. **No Show / Absent on Test Day :** In cases of an applicant failing to appear on the test date, his/her application will be treated as cancelled, and the candidate will lose their full test fee and no refund will be possible unless medical evidence is provided. The decision of the centre will be final and binding on the applicant.

20. **Malpractice:** The centre will strictly deal with any malpractice(s) adopted by the applicant, including impersonation, tampering/adjusting the seating plan with malpractice in mind, copying, collusion, disrupting the test in any manner, removing, copying or attempting to remove from the examination room or copy any test material, doing anything that might in any manner damage the integrity and security of the IELTS Test etc., as per guidelines of the Test Partners and the local law of the land. The examination of such candidates will be cancelled and the candidate will be disqualified. The candidate could also be liable to prosecution and may be prohibited from taking an IELTS test in the future, as per the decision of the centre and law of the land, which will be binding on the candidate.

21. **Reporting Malpractice / Fraud:** The candidate understands that the test fee is currently Rs. 8,900/9300 only. The candidate also understands and agrees that he/she must not pay to anyone, any more fees on account of the test. The candidate also understands and agrees that the candidate has not indulged in or has no intention of indulging in any form of malpractice, such as using an imposter to sit the test on the candidate's behalf, submitting forged documents including the passport or using any other unlawful means including bribery or payment for any undue favors from anyone. The candidate also agrees that if found guilty, the candidate's results will not be released and the test cancelled. There will be no refund to the candidate. The candidate also understands and agrees that such matters may be reported to the government and law enforcing agencies and necessary action under the law may be initiated against any candidate found to be involved in any such acts. The candidate agrees to immediately inform the IELTS Ethics Officer via email at [ielts.india@idp.com](mailto:ielts.india@idp.com) if the candidate is approached by anyone offering fraudulent services or similar offering in lieu of getting desired scores. All information will be dealt in the strictest confidence.

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22. **Complaints:** If you want to make a complaint on the day of the test, you must do so before you leave the test venue. Once the writing test is finished, before leaving the hall, go to the authorized IELTS staff and ask for a complaint form to be completed before leaving the test venue and handed over to the IELTS staff.

23. **Result Validity:** The test results are valid for 2 years from the date of test.

24. **Result Communication:** The results would be communicated to the applicant within a stipulated time period, as fixed by the Test Partners. TRFs will only be delivered to the address specified by the applicant in the S. No. 5 of the application form. The Centre may at its discretion make available the test scores on the website [www.ieltsidpindia.com](http://www.ieltsidpindia.com), or communicate the same through SMS. However, the candidate understands and agrees, that scores communicated over the website or over SMS will be provisional / indicative and must not be treated as final scores or used for any formal, official or verification purposes until the original TRF is received by the candidate. The TRF as issued by the test centre is and will be, the correct, official and authentic IELTS test scores.

25. **Enquiry on Results (EOR) - Re-mark:** An applicant may apply for an Enquiry on Result (EOR) – Remark of their test results, using an Enquiry on Results Application Form. An application for such a request must be forwarded to the centre within six (6) weeks of the test date on the TRF. The fee applicable for re-mark is Rs. 6,975 (Rupees Six Thousand Nine Hundred Seventy Five only). The fee should be deposited in IDP branch (Demand Draft or ICICI cash deposit slip or Credit Card/Debit Card Swipe) or should be couriered to IDP Gurgaon office (Demand Draft or ICICI cash deposit slip). The demand draft should be drawn in favour of IDP EDUCATION INDIA PRIVATE LIMITED, payable at New Delhi. There is no guarantee of the band score improving, as a result of re-marking. However, should the band score of the candidate increase, the re-marking fee paid by the candidate will be refunded in full. The decision of the centre will be final and binding on the applicant and no further enquiries will be considered once the re-marking process has been completed.

26. **Request for issue of Additional TRF:** A candidate may request additional TRFs to be sent directly to institutions that may require these for various purposes. Such requests must be made by the candidate using an Additional TRF Application Form, which is available at the test centre. There is no charge for issuing additional TRFs. However, an administrative fee will have to be paid by the candidate, which will depend upon the mode of dispatch. For dispatches using Registered Post an administrative fee of Rs. 250/- per TRF and for a dispatch by courier an administrative fee of Rs. 1250/-, per TRF will be payable. The administrative fee must accompany the request form by way of Demand Draft, drawn in favour of " IDP Education India Private Limited, payable at New Delhi. The additional TRF will not be sent to the

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candidate or to any body, institution, organization other than those that are recognized by IELTS, as per the approved list of the Test Partners.

27. **Receipt of Notice to IELTS Candidates:** The applicant confirms that he/she has received the Notice to Candidates brochure, which is available with the application form, and the IELTS application form Terms & Conditions provided by the centre. The receipt of such notice will be deemed to have been read, understood and agreed to by the candidate.

28. **Test Terms and Conditions:** Once an application is submitted, it will be assumed that the applicant has read and understood all the terms and conditions herein. The terms and conditions can be modified and/or changed as deemed fit, by the centre, without giving prior notice. Such modified terms and conditions, once communicated to the applicant, will be applicable and binding on the applicant.

29. **Errors & Omissions:** The Test Partners and the test centre, will take full care that the test procedures, administering of the test and declaring of results are handled as per the guidelines of the Test Partners and in the most professional manner and that, no errors or omissions are committed. However, in case any errors or omissions are reported/brought to the notice by the applicant, the same will be taken up and necessary action/remedial measures will be taken. The decision of the centre in such cases will be final and binding on the applicant. No claims or compensations of any nature will be considered.

### **Test Date Transfer & Cancellation Policy** - [Version 1.0, 1<sup>st</sup> September 2010]

The application must be supported by adequate and required supporting documents / evidence, without which the application will not be considered. The decision of the centre will be final and binding on the candidate

#### **Request for Transfer of Test Date**

A request using the "Test Date Transfer & Cancellation Form" for transferring of a test date (i.e. postponement or pre-ponement) to another date must reach the centre at least five (5) weeks prior to the original test date. The allocation of the next test date will be at the sole discretion of the centre and subject to availability. An administrative charge of Rs. 2,325 (Rupees Two Thousand Three Hundred Twenty Five only) will be charged for the transfer request. The charge should be deposited in IDPbranch (Demand Draft or ICICI cash deposit slip or Credit Card/Debit Card Swipe) or should be couriered to IDP Gurgaon office (Demand Draft or ICICI cash deposit slip). The demand draft should be drawn in favour of "IDP EDUCATION INDIA PRIVATE LIMITED payable at New Delhi. No requests will be accepted after the cut-off period i.e. Less than five (5) weeks prior to the test date.

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### **Request for Cancellation / Withdrawal**

All applications for withdrawal, cancellation and refund must be sent to the centre using the Transfer & Cancellation Form along with the original receipt of payment of the test fee. An administrative charge of Rs. 2,325 (Rupees Two Thousand Three Hundred Twenty Five only) will be deducted from the examination fee paid by the applicant. If the application for such withdrawal is received five (5) weeks (i.e. 34 days) prior to the test date, the balance of Rs. 6,975 (Rupees Six Thousand Nine Hundred Seventy Five only) will be refunded to the applicant within four (4) weeks from the test date for which the candidate was registered. Requests received, less than five (5) weeks (i.e. 34 days) prior to the test date will not be accepted and no refund will be applicable.

### **Request under "Extraordinary Circumstances" - Prior to the test date**

A request received by the centre less than five (5) weeks (i.e. 34 days) prior to the test date, but before the commencement of the test will be treated as a Transfer, subject to the application fulfilling the conditions of Extraordinary Circumstances as listed hereunder and the centre accepting the application ;

- Serious illness - linked to hospital admission or other serious illness making the candidate not able to sit the test. For example typhoid, jaundice, eye flu, infectious disease, surgery etc. Please note, ordinary viral fever, cough, cold, stomach upset etc. will not be considered.
- Serious injury - linked to hospital admission, or injury such as fracture of the hand used for writing etc.
- Loss or bereavement - death of a close family member, hardships / trauma
- Victim of crime
- Victim of a traffic accident
- Loss of Passport after applying for the test
- Passport submitted to Passport office for any services, after applying.

For an application to be considered under this category, the candidate must submit an application in writing, along with the relevant document (original or certified copy) attested by a first class government officer N.B: the original from the below list of documents must be brought along with the application and shown to the centre administrator.

- Medical certificate signed by a registered medical practitioner and bearing his/her registration number.
- Hospital admission certificate and discharge summary (in case of hospitalisation)
- Police report/FIR

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- Death certificate signed by a registered medical practitioner and bearing his/her registration number.
- Receipt from the Passport Office detailing the passport number and the expected date of when the passport will be returned.

On receipt of such a request, the Administrator will verify facts and make a decision to either accept or reject the application, without giving a reason.

Once an application is accepted under Extraordinary Circumstances, only a transfer request will be considered and an administrative charge of Rs. 2,325 (Rupees Two Thousand Three Hundred Twenty Five only) will be charged for the transfer to the next test date. The fee should be deposited in an IDP branch (Demand Draft or ICICI cash deposit slip or Credit Card/Debit Card Swipe) or should be couriered to IDP Gurgaon office (Demand Draft or ICICI cash deposit slip). The demand draft should be drawn in favour of "IDP EDUCATION INDIA PRIVATE LIMITED, payable at New Delhi."

The request for such cases will be considered on a case to case basis and the decision of IDP Education India Private Limited will be final and binding.

The allocation of the next date of test will be at the sole discretion of the centre, subject to availability and based on a case to case basis.

### **Request under "Extraordinary Circumstances" - Post test date**

All requests, received by the centre no later than close of business on the next working day from the test date, may be considered as a Transfer, subject to the application fulfilling the conditions of Extraordinary Circumstances supported by relevant documentary evidence clearly stating that any one of the below listed mis-haps took place on the test date, but before the candidate could reach the test centre, thereby preventing the candidate from reaching the test centre in time for the test. Only any one of the following conditions will be considered;

- Loss or bereavement - death of a close family member, hardships / trauma on the test day, before the candidate could leave for the test
- Victim of crime on way to the test venue
- Victim of a traffic accident on way to the test venue
- Loss of Passport on way to the test venue
- Could not travel to the test venue due to Strike / *Bandh*, Riots or other similar circumstances.

For an application to be considered under this category, the candidate must submit an application in writing, along with the relevant original document or a certified copy of the document, attested by a first

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class government officer. N.B: the original from the below list of documents must be brought along with the application and shown to the centre administrator;

- Medical certificate signed by a registered medical practitioner and bearing his/her registration Number
- Hospital admission certificate and discharge summary (in case of hospitalization)
- Police report/FIR
- Death certificate signed by a registered medical practitioner and bearing his/her registration Number

On the receipt of such a request, the Administrator will verify facts and will make a decision to either accept the request or reject the application, without giving a reason for the rejection..

Once an application is accepted under Extraordinary Circumstances, only a transfer request will be considered and an administrative charge of Rs. 2,325 (Rupees Two Thousand Three Hundred Twenty Five only) will be charged for the transfer to the next test date. The fee should be deposited in IDP branch (Demand Draft or ICICI cash deposit slip or Credit Card/Debit Card Swipe) or should be couriered to IDP Gurgaon office (Demand Draft or ICICI cash deposit slip). The demand draft should be drawn in favour of "IDP EDUCATION INDIA PRIVATE LIMITED", payable at New Delhi.

The request for such cases will be considered on a case to case basis and the decision of IDP Education India Private Limited will be final and binding.

The allocation of the next date of test will be at the sole discretion of the centre, subject to availability and based on a case to case basis.

### **Your Rights**

Information we hold on you is very broad and could include information we do not make available. If you wish to view a copy of your personal details contained in the application form, contact [ielts@ucles.org.uk](mailto:ielts@ucles.org.uk). A charge of £10 will be made for access to this information. You also have the right to have inaccuracies in your personal details corrected. Please contact us if you find that your information is inaccurate.

Documentation must be provided to verify the correct details.

Your Information is shared with Test Partners only and not with anyone else.

**Declaration**

1. I acknowledge that the IELTS test is jointly managed by British Council, IDP: IELTS Australia and Cambridge ESOL, collectively referred to as the IELTS Test Partners.
2. I certify that the information on this Application Form is complete, true and accurate.
3. I understand that the personal data on this Application Form is collected for the purposes of the IELTS test, and I consent for this data to be disclosed to, processed and stored by the IELTS Test Partners for the purpose of such administration. I further consent for this data and my test result to be disclosed by the IELTS Test Partners to those Recognising Organisations to which I apply, for the purpose of allowing these organisations to verify my test result or to carry out enquiries in relation to suspected malpractice. If the IELTS Test Partners discover that a false or altered Test Report Form has been provided to any of these Recognising Organisations I further consent that the IELTS Test Partners may inform the same and provide them with my personal data and any relevant details relating to the work I produce as part of my test taking.
4. I understand that my personal data may be processed in an anonymous form for statistical and research purposes for the development of Cambridge ESOL examinations. Cambridge ESOL and the centre administering the test confirm that they will not disclose personal information about candidates to others except as stated in this Declaration or to the extent permitted by law.
5. I understand that I may view a copy of my personal data contained in the Application Form by contacting [ielts@cambridgeesol.org](mailto:ielts@cambridgeesol.org). I understand that a fee will be charged for access to this information.
6. I understand that if I want a copy of my finger scan it can only be provided as a Binary Large Object (BLOB) and the request must be made to [ielts@idp.com](mailto:ielts@idp.com) or [ielts@britishcouncil.org](mailto:ielts@britishcouncil.org). I understand a fee will be charged for access to this information.
7. I understand that if the details on this form are not completed my application may not be processed. I further understand that completing and submitting this Application Form does not guarantee enrolment on my preferred test date or at my preferred test location. I understand that my enrolment will be confirmed in writing from the test centre.
8. I understand that any personal data collected during the identity verification process by the centre either at test registration or on test day will be processed and securely stored by the IELTS Test Partners for the purpose of the IELTS test. I acknowledge that the photograph taken of me by the centre will be provided upon request to any Recognising Organisations to which I apply for the purposes of allowing these organisations to verify my test results or to carry out enquiries in relation to possible malpractice or test integrity issues. I understand that where finger-scan data is obtained it will not be disclosed to any entity except the IELTS Test Partners.
9. I understand that I will have my photograph taken by the test centre to allow the Test Report Form to be released. If I have not had my photograph taken by the test centre no result will be issued.
10. I acknowledge that I have read the *IELTS Notice to Candidates* contained on page i of this document and agree to abide by the rules and regulations contained therein.
11. I understand there may be local terms and conditions I must comply with and that the test centre will provide details of these on request.
12. I understand that the IELTS Test Partners have a responsibility to all candidates and Recognising Organisations to ensure the highest confidence in the accuracy and integrity of test results and that the IELTS Test Partners therefore reserve the right to withhold test results temporarily or permanently, or to cancel test results which have been issued, if they consider those results to be unreliable for reasons of suspected malpractice or any other irregularity in the test process.
13. I understand that my result may not be issued 13 days after the test if any of the IELTS Test Partners deem it necessary to review any matter associated with my test, including making enquiries as to whether any rules or regulations have been breached, as outlined in the *IELTS Notice to Candidates*. I understand that in exceptional circumstances I may be required to re-take one or more IELTS components.
14. I understand that if I engage in any form of malpractice, or do anything that might damage the integrity and security of IELTS, I will not receive a test result, my test fee will not be refunded and I may be prohibited from taking the IELTS test in the future. Despite and without limiting any of the terms of this Declaration, I understand that details of any malpractice (including evidence of suspected malpractice) that has been established, is suspected, or is being formally investigated may be provided to Recognising Organisations, including visa processing authorities, or otherwise disclosed in accordance with the law, where required for verification purposes or other purposes to protect the IELTS test and its stakeholders against any form of malpractice. I further understand that suspected malpractice will be reported centrally to the IELTS Test Partners and to any relevant test centre by the centre where the suspected malpractice occurred.
15. I understand that if any other person attempts to take the IELTS test in my place (i.e. in place of the person whose details appear on this form), both I and such person will be liable to prosecution. Details relating to the situation may be provided to the relevant authorities, including visa processing authorities.
16. I understand that the work I produce as part of the IELTS test remains the property of the IELTS Test Partners. Under no circumstances will it be released to candidates or to institutions or organisations, except in the investigation of suspected malpractice whereby the work I produce as part of the IELTS test may be provided to relevant authorities.
17. I agree that an observer may attend my Speaking test as part of the monitoring process.
18. I understand that I will be charged the full test fee if I cancel my test or request a transfer within five weeks of the test date, unless I provide appropriate medical evidence, within five days of the test date, to support the cancellation or transfer.
19. I understand that in case of cancellation or any dispute regarding services, charges will be refunded through company only. No charge back will be acceptable.
20. I acknowledge that I have read the *IELTS Information for Candidates* booklet.

**Disclaimer:** The International English Language Testing System (IELTS) is designed to be one of many factors used by academic institutions, government agencies, professional bodies and employers in determining whether a test taker can be admitted as a student or be considered for employment or for citizenship purposes. IELTS is not designed to be the sole method of determining admission or employment for the test taker. IELTS is made available worldwide to all persons, regardless of age, gender, race, nationality or religion, but it is not recommended to persons under 16 years of age.

British Council, IDP: IELTS Australia and Cambridge ESOL and any other party involved in creating, producing, or delivering IELTS shall not be liable for any direct, incidental, consequential, indirect, special, punitive, or similar damages arising out of access to, use of, acceptance by, or interpretation of the results by any third party, or any errors or omissions in the content thereof.

Signature

Date



UNIVERSITY of CAMBRIDGE  
ESOL Examinations



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**Note:** These rules and regulations are extracted from the handbook, Information for Candidate's document and the application form which is available at the office or can be downloaded from the website [www.ieltsidplndia.com](http://www.ieltsidplndia.com). They have been provided as an immediate reference document. However, the candidate is advised to fully read and understand the details provided in the handbook, Information for Candidates document and the application form as well. In case of doubt, you may contact your centre.

List of banks approved for making a Demand Draft for payment of fee:

State Bank of India	Standard Chartered Bank	Karur Vysya Bank Ltd.
State Bank of Bikaner & Jaipur	HSBC	Bank of Rajasthan Ltd
State Bank of Hyderabad	Deutsche Bank	ING Vysya Bank Ltd
State Bank of Indore	Citi Bank	IndusInd Bank Ltd.
State Bank of Mysore	Barclays Bank Plc	ICICI Bank Ltd.
State Bank of Patiala	Bank of America	HDFC Bank Ltd.
State Bank of Saurashtra	Royal Bank of Scotland	Industrial Development Bank of India Ltd.
State Bank of Travancore	Yes Bank Ltd	Vijaya Bank
Axis Bank Ltd	Kotak Mahindra Bank Ltd	United Bank of India
Union Bank of India	Oriental Bank of Commerce	Central Bank of India
UCO Bank	Indian Overseas Bank	Canara Bank
Syndicate Bank	Indian Bank	Bank of Maharashtra
Punjab and Sind Bank	Dena Bank	Bank of India
Punjab National Bank	Corporation Bank	Bank of Baroda
Andhra Bank	Allahabad Bank	State Bank of Patiala
State Bank of Mysore		

## IELTS Application Form Terms & Conditions

(Applicable to candidate appearing at IDP: IELTS Australia - Test Centre IDP  
Education India Private Limited)

Version 1.0 - 1st September 2010



### Head Office:

IDP Education India Private Limited  
2nd Floor, Chimes Building, Plot No. 61,  
Sector 44,  
Gurgaon - 122003, Haryana  
Ph: 91-124-4411888

### List of IDP branches

IDP Branches	Address	Phone Number	IDP Branches	Address	Phone Number
Ahmedabad	1st Floor, Mahalay Complex, Opp. Hotel President, Nr. Swastik Char Rasta, Off. C. G. Road, Navrangpura, Ahmedabad 380009 Gujarat	91 79 44118888	Ludhiana	SCO-31, Feroze Gandhi Market, Bhai Bala Chowk, Ludhiana 141001	91 161 44118888
Amritsar	SCO-28, First Floor, Taneja Towers, D.C.S. Ranjit Avenue, Block B, Amritsar - 143001	+91 183 5093888	Mumbai	Express Building, 1 <sup>st</sup> Floor, Churchgate, Opp.Churchgate, Railway Station, Mumbai 400020	91 22 44118888
Bangalore	201, 2nd Floor, The Presidency, No.1, St. Mark's Road, Bangalore 560001 India	91 80 44118888	New Delhi	Flat No. 516-520, 5th Floor, International Trade Tower, Nehru Place, New Delhi 110 019	91 11 44118888
Chandigarh	SCO 147-148, 2nd Floor, Sector 9-C, Madhya Marg, Chandigarh 160009 India	91 172 4411888	Pune	Eden Hall, 103 Ghokhale Road, Shivaji Nagar, Model Colony, Pune 411016	91 20 44118888
Chennai	10A Rain Tree Place, 7 McNichols Road, Chetpet, Chennai 600 031, India	91 44 44118888	Vadodara	Trident Mall, 2 <sup>nd</sup> Floor, SF-28, SF-29, Racecourse, Vadodara 390007, Gujarat	91 265 2324606-09
Hyderabad	Uma Hyderabad House, 3rd Floor, 6-3-1090/1/1, Raj Bhavan Road, Somajiguda, Hyderabad, Andhra Pradesh 500 082	91 40 44118888	Kolkata	307 Third Floor, Vardaan Building, 25A Camac Street, Kolkata-700016 India	91 33 4411 8888
Kochi	7th Floor, BAB Towers, Opposite Kochi Shipyard, Atlantis, MG Road, Kochi 682015	91 484 4411888	Coimbatore	Srivari Gokul Towers, 3rd Floor, 108 Race Course, Coimbatore - 641018	91-422- 4411888
Jalandhar	SCO 33, First Floor, Multani Towers, Ladowali Road, Jalandhar - 144001	91 181 4411888	Delhi	201 & 204 Suneja Tower - 1, District Centre, Janakpuri, New Delhi - 110058	91-11- 44118888